

NORTEC
JOINT WDB AND GOVERNING BOARD
EXECUTIVE COMMITTEE AGENDA
WEDNESDAY, MAY 22, 2019
10:30 AM – 12:00 PM
OXFORD HOTEL
CHICO, CA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA (ACTION)

Recommended Action:

Executive Committee approval of the agenda, with revisions if needed, as posted.

IV. PUBLIC COMMENT

Members of the public will be invited to make brief comments to the NoRTEC Executive Committee on a specific matter under its jurisdiction.

V. REGIONAL AND LOCAL PLAN (ACTION)

Under WIOA, a biennial update of regional and local workforce development plans is required in order to ensure plans remain current and account for “changes in labor market and economic conditions or in other factors affecting the implementation of the local plan” (29 U.S. Code § 3123). The California Workforce Development Board (CWDB) also made changes to their State Plan which require Local Workforce Development Boards to update their plans to keep them consistent with the policy direction of the State Plan. This two-year plan modification presents data on incarcerated and justice involved populations, the system of services currently in existence, identified gaps and the status of collaborative efforts and economic and workforce trends.

To fulfill the requirements of the State guidance and to ensure robust community input, NoRTEC hosted multiple stakeholder discussion sessions throughout its counties, including a listening session outside of traditional business hours. Invitees included organizations listed in the State’s Directory of Planning Partners as well as additional local organizations and justice partners across the eleven counties. In addition, meeting announcements were submitted to the California Workforce Development Board, posted in the America’s Job Centers of California (AJCCs), and posted on the NoRTEC website.

At the conclusion of these input from stakeholder sessions, the local and regional plan modifications were developed and posted on NoRTEC’s website. A notice of availability of the local and regional plan modifications were posted in the AJCCs, noted on NoRTEC’s website, and published in both the Enterprise Record (Chico) and Record

Searchlight (Redding) newspapers. These notifications included a statement about a 30-day comment period, which ended on March 6, 2019. No comments were received.

The signed documents are due at the State by June 30, 2019, and the WDB approved the local and regional plan modifications at the April 25, 2019, meeting. The Governing Board Chair was not able to sign the modifications at the meeting, however, due to the lack of a quorum.

Attempts to schedule a Governing Board meeting before June 30, 2019, have been unsuccessful. The Executive Committee is being asked to exercise their authority under Section Eight of the Workforce Development Board and Governing Board Working Agreement that states, "The Joint WDB/GB Executive Committee shall have the full authority of the WDB and Governing Board to act on decisions that need to be made between meetings of the WDB and Governing Board." Staff are asking that the Executive Committee authorize the Governing Board Chair to sign the plan modifications so they may be submitted to the State by the deadline. (The WDB/GB Working Agreement may be accessed [here](#).)

Copies of both documents may be accessed via NoRTEC's website, or by clicking on the direct links below:

[NoRTEC Regional Plan Modification](#)

[NoRTEC Local Plan Modification](#)

Recommended Action:

Executive Committee approval for John Fenley, Governing Board Chair, to sign the Regional Plan Modification on behalf of the Governing Board.

VI. NORTEC WORKFORCE DEVELOPMENT BOARD RECERTIFICATION (ACTION)

The Workforce Innovation and Opportunity Act (WIOA) requires the Governor to recertify local workforce areas and their respective workforce development board every two years. Our current designation as a local area with an approved workforce development board expires on June 30, 2019.

The Governor will approve our request for subsequent designation if:

1. The NoRTEC Workforce Development Board (WDB) composition meets statutory membership requirements;
2. NoRTEC met or exceeded performance accountability measures during the previous certification period; and
3. NoRTEC sustained fiscal integrity over the previous certification period.

NoRTEC has met conditions 2 and 3 above, but was unable to meet condition 1 due to the lack of a quorum of Governing Board members at the April 25, 2019, quarterly meeting. This lack of a quorum resulted in several WDB appointments being tabled until the next quarterly meeting in August 2019.

Staff are requesting that the Executive Committee authorize John Fenley, Governing Board Chair, to sign the Board Recertification documents so they can be submitted to the State by the June 30, 2019, deadline. Once the signed document is received, the State will be able to grant a “conditional approval” until our next quarterly meeting in August when the appointments will be made and the WDB will then meet the statutory membership requirements.

A copy of the document may be accessed here: [Application for Subsequent Local Area Designation and Local Board Recertification Program Year 2019-21.](#)

Recommended Action:

Executive Committee approval for John Fenley, Governing Board Chair, to sign the Board Recertification document on behalf of the Governing Board.

- VII. RECESS TO CLOSED SESSION PER CALIFORNIA GOVERNMENT CODE SECTION 54954.5, PUBLIC EMPLOYEE EMPLOYMENT, G.S. 54957 (ACTION)
- VIII. RECONVENE TO OPEN SESSION
- IX. REPORT OF ACTION FROM CLOSED SESSION
If appropriate, the Executive Committee will report on action during the closed session.
- X. OLD BUSINESS (INFORMATION)
Old Business items may be brought up for discussion by the Executive Committee.
- XI. NEW BUSINESS (INFORMATION)
New Business items may be brought up for discussion by the Executive Committee.
- XII. ADJOURNMENT