

NORTEC  
WIB EXECUTIVE COMMITTEE AGENDA  
WEDNESDAY, APRIL 24, 2013  
4:00 PM – 6:00 PM  
GAIA HOTEL  
ANDERSON, CA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF AGENDA (ACTION)

**Recommended Action:**

***Executive Committee approval of the agenda, with revisions if needed, as posted.***

IV. PUBLIC COMMENT

Members of the public will be invited to make brief comments regarding any aspect of NoRTEC business.

V. BUSINESS SERVICE PLAN SUBCOMMITTEE (ACTION)

S.B. 698, the High Performing WIB's legislation, stipulates that each WIB should appoint a subcommittee that develops and makes recommendations for the business service plan for each WIB. The purpose is to increase employer involvement on the WIB. The legislation states that the subcommittee members "should be comprised of business representatives on the local workforce investment board who represent both the leading industries and employers in the relevant regional economy and potential emerging sectors that have significant potential to contribute to job growth in the relevant regional economy."

Staff is proposing that the NoRTEC Executive Committee be designated as the Business Service Plan Committee of the NoRTEC Workforce Investment Board.

**Recommended Action:**

***Designation of the WIB Executive Committee as the NoRTEC Business Service Plan Committee.***

VI. SERVICE PROVIDER RFP IN 2014 (DISCUSSION)

Unless there is new WIA legislation in the next six months, NoRTEC shall conduct a Request For Proposals for its WIA service providers in February for contracts effective July 1, 2014. The Committee will have a discussion on Board priorities for the upcoming solicitation.

VII. EXECUTIVE DIRECTOR'S REPORT AND COMPENSATION (ACTION)

Stewart Knox will provide the Committee with his annual report on the Executive Director's activities and accomplishments.

As part of the annual review process, the board is responsible for determining the Executive Director's annual salary. The last time that the board increased the Executive Director's salary was July 1, 2007.

**Recommended Action:**

***Executive Committee to recommend to the full WIB and Governing Board approval of a five percent (5%) salary increase effective July 1, 2013, with annual increases of 4% each year for the following three program years.***

VIII. OLD BUSINESS (INFORMATION)

Old Business items may be brought up for discussion at the pleasure of the Executive Committee.

IX. NEW BUSINESS (INFORMATION)

New Business items may be brought up for discussion, at the pleasure of the Executive Committee.

X. ADJOURNMENT