

NORTEC
JOINT GOVERNING BOARD AND WORKFORCE DEVELOPMENT BOARD
EXECUTIVE COMMITTEE MINUTES
FRIDAY, APRIL 14, 2017
CHICO, CA

I. CALL TO ORDER

The meeting was called to order at 10:06 a.m. by E. Scofield, Committee Chair.

II. ROLL CALL

Members present: Ed Scofield (GB), John Fenley (GB), Gil Mathew (WDB), Dwight Beeson (WDB), Jesse Cox (WDB), Wade Meith (WDB), Michele Piller (WDB)

Members absent: None

III. APPROVAL OF MINUTES, JUNE 20, 2016

A motion made by M. Piller, and seconded by G. Mathew, to approve the minutes of the June 20, 2016, Executive Committee meeting passed unanimously.

IV. APPROVAL OF AGENDA

A motion made by J. Fenley, and seconded by D. Beeson, to approve the agenda as posted passed unanimously.

V. PUBLIC COMMENT

There was no public comment.

VI. BUTTE PIC ISSUE

M. Cross reported the issue of State questioned costs associated with expenditures by the Butte Private Industry Council had been resolved. Cross reported NoRTEC, after submitting documentation requested by the State in December 2016, received a Notice of Concurrent and Closure from EDD and the incident was successfully closed with no further action required by NoRTEC.

VII. FUNDING FOR FLOOD CLEANUP AND REPAIR

M. Cross reported NoRTEC had received an award of \$8,000,000 to provide temporary workers to local governmental and private nonprofit agencies to mitigate damage to public land and facilities done by the winter storms in early 2017. Cross reported this was the single largest grant NoRTEC had ever received, and all eleven of NoRTEC's counties were included in the project. He said local programs were busy developing worksites and recruiting eligible workers. Cross also reported NoRTEC would have to serve a minimum of 400 workers with the funding.

VIII. NORTEC DIRECTLY STAFFING GROW MANUFACTURING

M. Cross reported CMTC (California Manufacturing Technology Consulting) provided NoRTEC with funding to staff our Grow Manufacturing Initiative (GMI). Cross reported NoRTEC had to employ staff directly because CMTC would not allow the funding to be passed through to a separate entity.

M. Piller asked if future funding would be available or was this a one-time occurrence. Cross said all indications were this would be annual funding, but he has no guarantee. Cross reported to the members NoRTEC was employing a Master's Degree student from Chico State to staff the GMI project.

IX. NORTEC ANNUAL ACTION PLAN

M. Cross reported that per the recently approved NoRTEC Strategic Plan, staff will develop an annual action plan for Executive Committee review and discussion for the upcoming program year (PY 2017/2018). The draft plan submitted to the committee can be found here: http://www.ncen.org/images/documents/meetings/2016_2017/2017-Annual-Action-Plan.pdf

After discussing the goals on the draft plan, M. Piller asked if NoRTEC staff were going to assume more direct responsibility for "big picture" business services in the region, would this require additional administrative staffing at the NoRTEC level. M. Cross responded that there were plans to hire an Administrative Assistant to take over several duties that would allow M. Cross, A. Campos, and A. Tardiville to focus more of their time on this goal and others.

E. Scofield asked if this would put an end to funding at the local level for entities like the ERC in Nevada County. Cross said it would not and that while some funding would be retained at the NoRTEC level, most would continue to be used for various projects throughout the eleven county region.

Members discussed the remaining items in the draft Annual Action Plan, and said they believed this should also be discussed at the full Workforce Development Board and Governing Board meeting on April 27, but staff should only hit the high points, including the overall goal is the enhancement of local partnerships and to emphasize that funding for local initiatives will continue. The members also discussed the proposed NoRTEC Tagline from Item X below.

A motion made by M. Piller, and seconded by D. Beeson, to accept the proposed Annual Action Plan and to approve the NoRTEC Tagline of "promoting the economic growth of our region," passed unanimously.

X. NORTEC TAGLINE

This item was discussed under Item IX above and the proposed tagline was adopted.

XI. RECESS TO CLOSED SESSION PER CALIFORNIA GOVERNMENT CODE SECTION 54954.5, PUBLIC EMPLOYEE EMPLOYMENT, G.S. 54957

The Executive Committee met in closed session to discuss the performance evaluation of NoRTEC's Executive Director.

XII. RECONVENE TO OPEN SESSION

The committee reconvened to open session at 12:25 p.m.

XIII. REPORT OF ACTION FROM CLOSED SESSION

E. Scofield stated there was no reportable action from the performance review of the Executive Director.

XIV. OLD BUSINESS (INFORMATION)

There was no discussion of Old Business items.

XV. NEW BUSINESS (INFORMATION)

There was no discussion of New Business items.

XVI. ADJOURNMENT

The meeting was adjourned at 12:27 p.m.