

NORTEC
JOINT WDB AND GOVERNING BOARD EXECUTIVE COMMITTEE AGENDA
FRIDAY, APRIL 14, 2017
10:00 A.M. – 2:00 P.M.
OXFORD SUITES
2035 BUSINESS LANE
CHICO, CA

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES, JUNE 20, 2016 (ACTION)

The minutes from the June 20, 2016, Executive Committee meeting are attached: [Minutes](#)

Recommended Action:

Executive Committee approval of the June 20, 2016, minutes, with revisions if needed, as posted.

IV. APPROVAL OF AGENDA (ACTION)

Recommended Action:

Executive Committee approval of the agenda, with revisions if needed, as posted.

V. PUBLIC COMMENT

Members of the public will be invited to make brief comments to the NoRTEC Executive Committee on a specific matter under its jurisdiction.

VI. BUTTE PIC ISSUE (INFORMATION)

Background: NoRTEC received a Notice of Initial Determination from EDD relating to \$144,000 of WIA expenditures of the former Butte PIC on August 20, 2015. Butte PIC was a NoRTEC Service Provider in Butte and Nevada Counties prior to declaring bankruptcy in February 2011. The Notice of Initial Determination requests supporting documentation for \$144,000 of Butte PIC Expenditures which had been questioned by EDD. These Butte PIC expenditures occurred in 2009 and 2010.

NoRTEC staff provided extensive documentation to EDD in December 2016 supporting the questioned expenditures. On March 17, 2017, NoRTEC received a Notice of Concurrent and Closure from EDD. This letter accepted NoRTEC's supporting documentation and successfully closed the incident with no further action required by NoRTEC.

VII. FUNDING FOR FLOOD CLEANUP AND REPAIR (INFORMATION)

NoRTEC has received an \$8 million grant to provide temporary workers to local governmental agencies and non-profits to clean up and repair damage from this winter's flooding. All 11 NoRTEC counties are eligible. This is the largest single grant that NoRTEC has received. Staff will provide more details at the meeting.

VIII. NoRTEC DIRECTLY STAFFING GROW MANUFACTURING (INFORMATION)

The Grow Manufacturing Initiative (GMI) recently received a \$75,000 contract from California Manufacturing Technology Consulting (CMTC). The funding for this contract comes from the Hollings Manufacturing Extension Partnership (MEP), and will support the staffing for GMI. Currently, GMI is staffed with a Project Coordinator and an Engineering Intern.

In order to get the funding, NoRTEC was required to hire the GMI staff directly. As a result, NoRTEC has hired the GMI Project Coordinator and Student Intern as temporary employees, dependent on continued available GMI funding. These positions were previously funded through a third-party contractor utilizing Slingshot funding.

IX. NORTEC ANNUAL ACTION PLAN (ACTION)

One of the strategies from the recently approved NoRTEC Strategic Plan is to create annual action plans. Staff has prepared a draft annual action plan for the 2017/2018 Program Year for review and discussion by the Executive Committee.

[Draft PY 2017/2018 Annual Action Plan](#)

Recommended Action:

Executive Committee recommendation to the NoRTEC WDB/Governing Board for a PY 2017/2018 Annual Action Plan.

X. NORTEC TAGLINE (ACTION)

One of the strategies from the recently approved NoRTEC Strategic Plan is to develop a NoRTEC tagline for use by Board members and NoRTEC staff. Staff is suggesting the following tagline from the NoRTEC Mission Statement: ***Promoting the economic growth of our region.*** The Committee may wish to make a recommendation to the full board.

Recommended Action:

Executive Committee recommendation to the NoRTEC WDB/Governing Board for a tagline for use by Board members and NoRTEC staff.

XI. RECESS TO CLOSED SESSION PER CALIFORNIA GOVERNMENT CODE SECTION 54954.5, PUBLIC EMPLOYEE EMPLOYMENT, G.S. 54957 (ACTION)

The Executive Committee will meet in closed session to discuss the performance evaluation of NoRTEC's Executive Director.

XII. RECONVENE TO OPEN SESSION

XIII. REPORT OF ACTION FROM CLOSED SESSION

If appropriate, the Committee will report on action during the closed session.

XIV. OLD BUSINESS (INFORMATION)

Old Business items may be brought up for discussion by the Executive Committee.

XV. NEW BUSINESS (INFORMATION)

New Business items may be brought up for discussion by the Executive Committee.

XVI. ADJOURNMENT