

NO RTEC JOB SPECIFIC SKILLS COMPETENCY

PRODUCTION ASSEMBLER (Any Industry)

DOT: 706.687-010 / O*NET-SOC: 51-9199.99 SVP 2

Job Description: Assemble or fit together parts to form complete units or subassemblies at a bench or conveyor line, or on the floor. Physical Demands - Mildly active w/ medium lifting, carrying, or moving (up to 50 lbs); General Educational Development - R2 M1 L1; Aptitudes - Average Motor Coordination and Manual Dexterity

CORE SKILL COMPETENCIES / INDICATORS

1. Can demonstrate an understanding of industry safety procedures and requirements. (S)
2. Can demonstrate familiarity with relevant handtools, power tools, and special equipment machines, and equipment used to carry out specific assembly operations. (R, S, T)
3. Can demonstrate proper techniques used to position, fit, or align parts on workbench, floor, or machine following blueprints, diagrams, guides, holes, reference marks, or work orders. (R, IN, S, T)
4. Can demonstrate proper techniques used to bolt, clip, screw, nail, rivet, cement, or otherwise fasten parts together by hand, or using handtools or portable power tools. (R, S, T)
5. Can demonstrate ability to understand and appropriately tend machines to perform force fitting or fastening operations on assembly line, as required. (R, S, T)
6. Can demonstrate ability to program and/or operate computer-controlled machinery, as required. (R, IN, S, T)
7. Can inspect, test, and verify accuracy of assembled article for conformance to standards, using measuring or testing equipment or by visual examination. (R, IN, S, T)
8. Can demonstrate ability adjust, repair, and/or replace defective product parts, using appropriate tools, as required. (R, IN, S, T)
9. Can demonstrate ability to lift, load, sort, and move materials, supplies, finished product between storage and work areas in a safe manner. (R, IN, S, T)
10. Can demonstrate proper techniques used to stamp, label or otherwise mark product or packages with identifying data, as required. (IN, S)
11. Can demonstrate ability to accurately record production data on paper or in computer, as required. (IN, S, T)
12. Can demonstrate ability to work effectively on line where tasks vary as different model of same article moves along line. (R, S, T)
13. Can demonstrate ability to efficiently work different work stations as production needs require. (R, S, T)
14. Can demonstrate ability to maintain work area in neat, clean order. (R, S)
15. Can demonstrate ability to effectively and appropriately communicate with co-workers and supervisors. (I)