

NO RTEC JOB SPECIFIC SKILLS COMPETENCY

POLICE OFFICER I (Patrol Officer; Traffic Officer)

DOT: 375.263-014 / O*NET-SOC: 33-3051.01 SVP 6

Job Description: Patrol specific area on foot, horseback or motorized conveyance to enforce laws and ordinances, regulate traffic, control crowds, prevent crime, and arrest violators. *Physical Demands* -Mildly active w/medium lifting, carrying, or moving (up to 50 lbs) ; *General Educational Development* - R4 M2 L3; *Aptitudes* -Average General Learning Ability, Verbal, Spatial, Form Perception, Clerical Perception, Motor Coordination, Manual Dexterity, and Eye-Hand-Foot Coordination.

Note: Civil service regulations govern the appointment of police in practically all States, large municipalities, and special police agencies, as well as in many smaller ones. Candidates must be U.S. citizens, usually at least 20 years of age, and must meet rigorous physical and personal qualifications. Physical examinations for entrance into law enforcement often include tests of vision, hearing, strength, and agility. Eligibility for appointment usually depends on performance in competitive written examinations and previous education and experience. In larger departments, where the majority of law enforcement jobs are found, applicants usually must have at least a high school education. Before their first assignments, officers usually go through a period of training. In State and large local departments, recruits get training in their agency's police academy, often for 12 to 14 weeks. In small agencies, recruits often attend a regional or State academy. Information about entrance requirements may be obtained from Federal, State, and local law enforcement agencies

CORE SKILL COMPETENCIES/INDICATORS:

- 1. Can demonstrate knowledge of constitutional law, civil rights, and relevant State laws and local ordinances, including animal ordinances. (IN, S)**
- 2. Can demonstrate proper handling and firing of firearms. (R, T)**
- 3. Can demonstrate proper handling of batons and handcuffs. (R, T)**
- 4. Can demonstrate ability to use various defensive tactics such as blocks, balance and other self-protective control techniques, in an approved manner. (I, T)**
- 5. Can demonstrate proper use of two-way radios. (R, T)**
- 6. Can demonstrate appropriate police vehicle operation. (R, S, T)**
- 7. Can demonstrate knowledge of standard techniques for interviewing victims, suspects, and witnesses of accident or criminal activity. (IN, I, S)**
- 8. Can demonstrate knowledge of patrol theory and methods for investigating incidents of theft, vandalism and illegal entry on industrial, commercial or residential properties. (R, IN, I, S, T)**
- 9. Can demonstrate knowledge of patrol theory and methods for investigating traffic accidents and other accidents. (R, IN, I, S, T)**
- 10. Can demonstrate ability to appropriately and accurately review facts to determine if criminal act or statute violation is involved. (IN, I, S)**
- 11. Can demonstrate knowledge of the powers of arrest, including appropriate methods for apprehending/detaining trespassers and/or intruders. (R, IN, I, S, T)**
- 12. Can demonstrate knowledge of proper techniques used to monitor traffic to ensure motorists observe traffic regulations and exhibit safe driving procedures. (IN, I, S)**
- 13. Can demonstrate knowledge of proper techniques used to issue citations or warnings to violators of motor vehicle ordinance. (IN, I, S)**
- 14. Can demonstrate knowledge of proper techniques used to issue warnings or to arrest persons violating animal ordinances. (IN, I, S)**
- 15. Can demonstrate knowledge of proper techniques used to inspect public establishments requiring licenses to ensure compliance with rules and regulations. (IN, I, S)**
- 16. Can demonstrate knowledge of proper techniques used to direct traffic flow and reroute traffic in case of emergencies. (IN, I, S)**

17. **Can demonstrate knowledge of crowd control techniques/procedures. (IN, I, S)**
18. **Can demonstrate knowledge of proper techniques used to attend to domestic disputes. (IN, I, S)**
19. **Can demonstrate ability to appropriately evaluate complaint and emergency-request information to determine response requirements. (IN, I, S)**
20. **Can demonstrate ability to relay complaint and emergency-request information to appropriate agency dispatcher. (IN, S)**
21. **Can demonstrate knowledge of proper techniques used to protect and maintain crime scenes. (R, IN, S)**
22. **Can demonstrate proper techniques used to photograph or draw diagram of crime or accident scenes. (R, IN,S)**
23. **Can demonstrate knowledge of prisoner booking and pre-trial processes. (IN, I, S)**
24. **Can demonstrate knowledge of standard first aid and/or CPR used to attend to emergencies including: rescue breathing, choking, bleeding and fractures. (R, IN, S, T)**
25. **Can demonstrate ability to locate destinations and follow or determine appropriate routes using a map and/or map index. (R, IN)**
26. **Can demonstrate ability to record facts and prepare both written and oral activity reports. (R, IN, S, T)**
27. **Can demonstrate ability to appropriately collect, maintain, and distribute data/information, such as reports, records, files, etc. (R, IN, S, T)**
28. **Can demonstrate ability to work independently and cooperatively to complete assignments and responsibilities. (R, IN, I)**
29. **Can demonstrate effective written and oral communication skills. (IN, I)**
30. **Can demonstrate ability to be alert, remain calm and react appropriately in stressful and/or critical situations requiring immediate action. (R, IN, I)**
31. **Can demonstrate ability to maintain a courteous and professional attitude when working with the public. (I)**