

## NO RTEC JOB SPECIFIC SKILL COMPETENCY

Updated 6/12/00

**COSMETOLOGIST**

DOT 332.271-010; O'NET 68005A SVP 6

### CORE SKILL COMPETENCIES/INDICATORS:

1. Can pass state mandated written/oral exam in cosmetology services. (S)

*Note: This is a mandatory item and requires achievement documentation, not just rating (Pre-test deficiency = No; Post-test proficiency = Yes)*

2. Can demonstrate an ability to identify the latest hair fashions, beauty products and techniques. (R, IN, S, T)
3. Can demonstrate proper techniques used to shampoo, condition, cut, and style hair for adults and children. (R, S, T)
4. Can demonstrate proper techniques used for facial and head massages. (R, S, T)
5. Can demonstrate proper techniques used for waxing, manicures and pedicures. (R, S, T)
6. Can demonstrate proper technique used to analyze hair to ascertain its condition. (R, IN, S, T)
7. Can demonstrate ability to identify chemicals generally utilized in a beauty salon. (R, IN, S, T)
8. Can demonstrate proper techniques used to handle and apply chemicals to hair such as bleach, tint, or dye, using applicators and/or brushes. (R, S, T)
9. Can demonstrate the ability to identify and treat allergic reactions to chemically based products. (R, IN, S, T)
10. Can demonstrate proper techniques involved in scalp massages or other hair/scalp-conditioning treatments for hygienic or remedial purposes. (R, S, T)
11. Can demonstrate knowledge of basic skin care. (R, S, T)
12. Can demonstrate proper techniques used to give facial treatments. (R, S, T)
13. Can demonstrate ability to identify various skin ailments and their proper treatment. (R, IN, S, T)
14. Can demonstrate knowledge of makeup analysis. (R, S, T)
15. Can demonstrate proper make-up techniques. (R, S, T)
16. Can demonstrate proper techniques used to clean and style wigs and hairpieces. (R, S, T)
17. Can demonstrate proper shaving techniques. (R, S, T)
18. Can demonstrate ability to sell retail products effectively. (R, S, T)
19. Can demonstrate ability to clean and maintain a work area in an orderly fashion. (R, T)
20. Can demonstrate effective communication and customer relations skills. (R, I)
21. Can demonstrate ability to inventory and order supplies. (R, IN, S)
22. Can demonstrate ability to identify and apply record keeping procedures. (R, IN, S)
23. Can demonstrate ability to operate a cash register, credit card machine, and adding machine. (R, IN, S, T)
24. Can demonstrate ability to accurately total a bill, receive payments, verify totals, make change, and obtain credit card authorization. (R, IN)
25. Can demonstrate ability to appropriately schedule customer appointments in person, or by telephone. (IN, I)
26. Can demonstrate ability to work under stress to meet schedule deadlines. (R, I)
27. Can demonstrate ability to perform a variety of duties, changing from one task to another of a different nature without loss of efficiency or composure. (R, I, S)