

## NOARTEC JOB SPECIFIC SKILLS COMPETENCY

### SKIN CARE SPECIALIST (Aesthetician/Esthetician)

DOT: 332.271-014 / O\*NET-SOC: 39-5094.00 SVP 6

**Job Description:** Provide skin care treatments to face and body to enhance an individual's appearance. Physical Demands - Mildly active w/light lifting, carrying or moving (up to 20 lbs); General Educational Development - R4 M3 L3; Aptitudes - Above average Form Perception and Color Discrimination - Average General Learning Ability, Verbal, Spatial, Motor Coordination, Finger and Manual Dexterity.

*Note: Estheticians must complete a 600-hour course in skin care from a school approved by the Bureau of Barbering and Cosmetology*

### CORE SKILL INDICATORS/COMPETENCIES:

1. Can pass a state mandated written and practical licensure examination administered by the Bureau of Barbering and Cosmetology. (S)  
*Note: This is a mandatory item and requires achievement documentation, not just rating (Pre-test deficiency = No; Post-test proficiency = Yes)*
2. Can demonstrate knowledge of basic skin care. (IN, S)
3. Can demonstrate knowledge of and recognize infectious diseases. (IN)
4. Can demonstrate knowledge of disinfection and safety procedures and considerations for operator and client protection. (R, IN, S)
5. Can demonstrate ability to identify various skin ailments and their proper treatment. (R, IN, S, T)
6. Can demonstrate ability to perform client skin care needs analysis. (IN, S)
7. Can demonstrate ability to perform client facial and bone structure analysis. (IN, S)
8. Can demonstrate ability to perform client eye, hair, and skin tone analysis. (IN, S)
9. Can demonstrate ability to discuss treatments and products with clients. (R, IN, I, S)
10. Can demonstrate ability to perform facials to cleanse pores and improve skin tone. (R, S, T)
11. Can demonstrate proper techniques used to apply chemical peels to reduce fine lines and age spots. (R, S, T)
12. Can demonstrate proper techniques used to shape and tint eyebrows or eyelashes. (R, S, T)
13. Can demonstrate proper technique used to apply eyelashes. (R, S, T)
14. Can demonstrate ability to perform simple extractions to remove blackheads. (R, S, T)
15. Can demonstrate ability to remove unwanted facial and other body hair using depilatory wax. (R, S, T)
16. Can demonstrate proper facial massage techniques. (R, S, T)
17. Can demonstrate ability to appropriately utilize a magnifying lamp or visor. (R, S, T)
18. Can demonstrate ability to read makeup instructions to determine and recommend beauty treatment. (R, IN, I, S)
19. Can demonstrate ability to effectively instruct customers on skin care and makeup techniques. (R, IN, I, S)
20. Can demonstrate ability to select and appropriately apply cosmetic products such as creams, lotions, and tonics. (R, S)
21. Can demonstrate proper techniques used to sanitize work implements. (R, S, T)
22. Can demonstrate ability to clean and maintain a work area in an orderly fashion. (R, T)
23. Can demonstrate ability to inventory and order supplies. (R, IN, S)
24. Can demonstrate ability to update and maintain customer information records, such as beauty services provided. (R, IN, S)
25. Can demonstrate ability to operate a cash register, credit card machine, and adding machine. (R, IN, S, T)
26. Can demonstrate ability to accurately total a bill, receive payments, verify totals, make change, and obtain credit card authorization. (R, IN, S)
27. Can demonstrate ability to appropriately schedule customer appointments in person, or by telephone. (IN, I)
28. Can demonstrate ability to work under stress to meet schedule deadlines. (R, I)
29. Can demonstrate ability to perform a variety of duties, changing from one task to another of a different nature without loss of efficiency or composure. (R, I, S)
30. Can demonstrate effective communication and customer relations skills. (R, I)