

NO RTEC JOB SPECIFIC SKILLS COMPETENCY

ACTIVITIES PROGRAM AIDE (Residential Skilled Nursing Facility)

DOT: 195.227-010 / O*NET-SOC: 39-9032.00 SVP 6

Job Description: Organizes, promotes, and leads therapeutic activities with groups in hospital or geriatric residential facilities, as directed by agency's program staff. ***Physical Demands*** - Mildly active w/light lifting, carrying, or moving (up to 20 lbs.); ***General Educational Development*** - R5, M3, L4; ***Aptitudes*** - Above average General Learning and Verbal - Average Numerical, Spatial, Form Perception, Motor Coordination, Finger Dexterity, Manual Dexterity, and Eye-hand-foot coordination.

CORE SKILLS COMPETENCIES/INDICATORS:

1. Can demonstrate ability to lead group activities to residents, under the direction of the Activities Director, and assure that the activities are appropriate for each member's interests and level of functioning. (R, IN, I, S)
2. Can demonstrate ability to relate to the residents in an enthusiastic, creative manner to assure the maximal participation in each activity. (IN, I)
3. Can demonstrate ability to complete an initial activity assessment on newly admitted residents and develop an individualized plan of care that is related to the residents recreational needs as well as psychosocial concerns. (IN, S)
4. Can demonstrate ability to maintain daily records indicating resident attendance and participation in activities. (IN, S)
5. Can demonstrate ability to document activity progress on each resident according to departmental policy and procedure. (IN, S)
6. Can demonstrate ability to assist with development of activities that provide opportunities for residents with varying mental and physical capabilities and which promote sensory stimulus, group interaction and personal achievement. (R, IN, S, T)
7. Can demonstrate ability to assist with the recruitment, training and supervision of volunteers. (R, IN, S)
8. Can demonstrate ability to assist with follow-up on all concerns regarding social service needs of residents including financial, interfamily concerns, personal needs with documentation of the same as directed by the Social Service Coordinator. (R, IN, S).
9. Can demonstrate ability to interact well with residents, families, significant others, conservators, social service personnel, nursing staff, and varying interdisciplinary departments within the hospital and community. (I)
10. Can demonstrate ability to assist the Activity Director with the interpretation of the programs purpose and achievements to the residents, other staff members, and the outside community. (IN, I, S)
11. Can demonstrate ability to assist the Activity Director in an ongoing analysis and evaluation of the Activities department. (IN, S)
12. Can demonstrate knowledge of State and Federal regulations related to the Activity department and can assist with the development of policies and procedures based on these regulations. (IN, S)
13. Can demonstrate ability to assist with the orientation of residents and their families to the long term care environment. (IN, S)
14. Can demonstrate ability to assist the residents with the adjustment process of long term care living through appropriate interventions related to activities. (R, IN, I)
15. Can demonstrate knowledge of residents rights in Skilled Nursing Facility settings and can promote the same. (IN, I, S)

- 16. Can demonstrate knowledge of the ombudsman program, elder abuse regulations, and follow the facility policy/procedure when any incidents indicating actual or potential abuse occur. (IN, S)**
- 17. Can demonstrate knowledge of, and can abide by all facility safety and infection control practices when providing activities and social services to residents. (IN, S)**